

Macon County Transportation Advisory Board TAB Meeting

Meeting Minutes

December 1, 2009 – 10:00 AM. – Transit Services Conference Room

Members Present: Sarah Altman – Smoky Mnt Center, David Key-Macon County EMS, Ryan Sherby-SWRPO, Trevor Dalton-EDC, Jean Pinkston-MCH, Lisa Hilliard-Macon County DSS, Mike Decker-Town of Franklin, Amy Jennings-Senior Center, Jill Montana

Staff Present: Kim Angel - Transit Director, Darlene Asher - Transit Office Manager

Other Attendees:

Welcome:

The meeting was called to order at 10:10 AM.

Kim Angel called the meeting to order and ask that we go around the table and introduce ourselves.

Consideration of September 1, 2009 Meeting:

Jill Montana made the motion to accept the minutes

Sarah Altman 2nd

All in favor

Vehicle Maintenance Audit Report:

Mrs. Kim Angel discussed the letter from NCDOT Audit Report. Mrs. Angel noted that NCDOT did find one (1) deficiency in one of the 12 areas; it was where 2 vans that the garage maintenance documentation was not there, yet the work had been done. NCDOT inspector noted that our vans were some of the cleanest he had seen in the State.

Grant Applications 5310/5316/5317/5311:

MCT will be receiving these grant applications in the next 2 to 3 weeks. Kim Angel is looking for input on these grants and would like the assistance of some members from the board to form a subcommittee. Kim Angel will be sending out an e-mail when the grants arrive to set a time and date for the subcommittee.

Marketing Plan:

MCT has funding for a marketing plan in the budget for this year. Mrs Angel asked for input from TAB members to help with drafting a marketing plan for the March TAB meeting.

Training Calendar & Plan:

Operations Supervisor Bob Bloxom is putting together a training calendar and plan. Kim Angel will share with the TAB as soon as he is completed working on it.

Compliance Review:

Kim Angel talked about the Federal Compliance Review that is coming up some time in April. Kim Angel said that there will be a work book to complete before the actual review, and that there are several classes to help prepare systems for the review.

Recommended change to drug & alcohol testing:

MCT's drug and alcohol policy is not a ZERO tolerance policy. Mrs. Angel would like to see the policy changed to Zero tolerance.

Ridership and Mileage Comparisons:

Mrs. Angel passed out the graphs and spreadsheets for the 2006-07 to 2008-09 comparisons. Kim Angel explained that we were down a little over this time last year, but the mileage we traveled is about the same.

ROAP Application/Funding:

Mrs. Angel gave members handouts for the ROAP Allocations from NCDOT. ROAP funds are EDTAP-Elderly and/or Disabled, RGP-Rural General Public, WF-Work First. Mrs. Angel explained that MCT also gets Supplemental funds for each EDTAP, RGP and WF. MCT will be receiving about \$8500.00 over last year.

Community Transportation Survey:

Mr. Ryan Sherby told the TAB that the survey is finished and that the results will be posted this week at www.regiona.org

Adjourn:

With no additional business to be discussed, the meeting was adjourned at 11:35 A.M.

Next Meeting:

March 2, 2010

Minutes prepared by:

Darlene Asher, Transit Office Manager